

BUDEHAVEN
COMMUNITY SCHOOL

Headteacher: Mr Dominic Wilkes BSc (Hons) NPQH

Onen Hag Oll
One and all

Draft Minutes of FGB held 31st March 2026 @ 4.15pm

Venue: remote

Committee members Present: Mrs Laura Ghaboos (LG), Mrs Laura Mead (LM), Andrew Mould (AM), Mrs Michaela Pay (MP (Vice Chair)), Mrs Frances Perkin (FP), Ms Sarah Petchey (SP), Mrs Esther Stacey (ES), Mr Dom Wilkes (DVW)

Apologies: Mrs Jane Briggs (JB), Mrs Alison Heywood (AH (Vice Chair)), Mr B Millar (BM), Mrs Hetty Thompson (HT), Rebecca Mckinley (RM)

In Attendance: Mrs Clare Brown (CLB (CLERK)), Mrs Michele Bacchus (MSB (SBM)), Mrs Amy Feldwick (AMF (Assistant Headteacher)), Miss Katie Kerr (KMK (Deputy Headteacher)), Mr Jim Francis (JAF (Deputy Headteacher /DSL)), Mr James Grill (JCG (Assistant Headteacher),

MP welcomed everyone and requested that Governors make a note of any questions and send them to CLB to share with SLT who would answer them. DVW added that one of the Ofsted foci is Governor minutes and how Governor's challenge and question school so this is very important.

Item	Discussion	Result
1. Apologies and welcomes	Apologies as above	Received and accepted
2. Declaration of Pecuniary and/or Professional Interest	Governors reminded to declare pecuniary interests considering the agenda or as soon as it becomes apparent that one exists as discussions progress	FP declared a Pecuniary interest. DVW declared a professional interest.
3. Attendance and Safeguarding from Jim Francis	Presentation on Governor Hub. Points of note: a. Safeguarding Headlines I. massive increase in concerns (up 17%) II. 53 MARU/MASH referrals (huge amount of work associated) III. 24 - Child in Need support IV. 9 under Child Protection V. 25 - Early Help due to safeguarding concerns VI. 14 on our watchlist due to safeguarding concerns a. Categories of concerns: I. Big increase over concerns related to cost of living/poverty II. The number of self-harm incidents has not increased but there has been an increase in extreme self-harm taking place in school III. Increase in suicide attempts	

	IV. Increase in racism. We are proud of how we deal with racist incidents which are still low but increasing V. Weapon incidents are low but one event led to lockdown in school b. Staffing. One member of the safeguarding team down so extra workload for remaining key staff. c. d. Attendance. i. Not where we want to be (81.6%). Attendance took a dive when we had to shut the school in November ii. On going concerns in Yr10 and especially by young people with SEND iii. Big piece of work to do on attendance with girls with SEND being the poorest attending group – some in Yr7 have never been to school for several years iv. 17 individual action plans in place for severely absent Yr10 pupils v. Looking at ‘too easy to be ill’ vi. Number of family holidays has decreased e. Communication waves 1 and 2 explained with action plans in place. Seen some positive impact	
4. Quality of Education - Katie Kerr (KMK) & James Grill (JCG)	Presentation on Gov Hub a. EFA in Practice (feedback policy update) (see report) • Positive meeting with John Gibson (very happy with QA) • Embedded QA led to changes in the feedback policy which is now much clearer • EFA drop ins (staff development). Looking to improve checking for understanding • Strong use of Formative assessment • Increase in number of drop-ins and classroom visits b. Priorities 2025 (in report) • High achievement for all in our school Community • Professional growth for all staff across the school c. Areas for improvement (in report) • Checking for understanding for ALL and not just volunteers/digging deeper • Increased use of mini white boards • Information goes back to HoD to look for areas to improve d. Core subject updates (in report) • English ➤ Changes to timetable reflect staff changes ➤ Walking/Talking mock appears to have had impact last year especially with boys. Following the same process this year • Maths ➤ Staff observations had a big impact on Maths ➤ New teacher starting after Easter and a new ECT starting in September	See confidential minutes

BEP = Working with Blackdown Education Partnership	• Science ➤ HoD confirmed confident in YR10 data ➤ Some compliance issues but HoD addressing these f. Homework – to be updated following review (in report) g. Yr11 Data shared (JCG) (in report) i. Progress 8 score for E&M down on last year but rest of data pretty good ii. 2026 cohort. Improvement seen in E&M but APS down iii. Raising standards using gap analysis to target teaching iv. Homework – past paper practice, target on-line homework and mentoring for PP/borderline students with staff and SLT to ensure progress h. Yr10 data (in report) i. P8 is back but EBACC bucket has gone. Waiting to see what this looks like i. Attendance (in report) • Working with BEP to help improve this • Basically, the higher the attendance the more the student learn and the better the outcomes • 17 students in Yr 10 have attendance less than 20% j. Assessment (in report) • No marking policy expected by Ofsted but if there is one then staff need to follow it and be held to account if needed • Clear assessment principles to be launched to all years after Easter • Formative assessment practice used in every lesson – need to check for understanding (want at least 80%) k. Non-negotiables (in report) • Formative Assessment practice should be part of every lesson. • Consistent teaching. Staff should know systems to follow which will lead to students understanding expectations • Want a culture of this being embedded not just when observed/Ofsted l. Feedback (in report) • Saw that teachers circulated and intervened in real time as expected • Lots of feedback given (individual and whole class)	
5. Year 12 and 13 data - Rachel Leverton (RLN)	Presentation on Gov Hub. Points of note: a. Yr13 started in Yr12 with lower grades than usual b. Headline figures is meeting AAB benchmark - only 2 students reached this in traditional 'A' levels c. High performing subjects listed in the report (photography /Geography/Economics/History d. Underperforming subjects listed. HoD aware and working hard to improve. If look at last year's trend these will	More results to be added to give more accurate data on performance See confidential minutes

	improve before the exams. e. Level 3 value added is positive f. DVW explained that these were the Yr7 affected by Covid so by Yr11 they were desperate to get away from Bude g. High level of SEND pupils and those in receipt of the student bursary but mostly doing really well h. Attendance. • A few Yr13's are struggling to attend, largely due to poor mental health. • Lack of support/excuses given from some parents • Continually chased i. 3 x SEND and Bursary student successes shared j. Destinations shared - everyone has a next step so no NEET k. Yr12. Very different cohort • 68 in the year • Results are based on teacher predicted grades • More higher achievers • Better attendance and more positive • 4 or 5 want to go to Oxbridge m. Numbers for 2026-27 look like they will increase again	See confidential minutes
6. LAC and PLAC. Led by HG. Helen Green (SENDCo)	Report on Governor Hub HG explained: a. Debbie Johns is responsible for the day-to-day contact with LAC and previously LAC (students and agencies (including bids for funding and has secured £302K) b. HG explained that to be a PLAC you have had to be in care for one day or more c. Numbers: • 10 LAC students • 5 students have K code • 2 students have EHCP's • 3 students are not on the SEND register • Main SEND category is for SEMH d. Attendance is generally quite high apart from one student with medical needs requiring lots of medical appointments e. 2 x Yr11 are educated off site and have low attendance f. Each student in the main is achieving and teachers are happy with their effort and behaviour g. Individual students' data shared with FGB. h. Appointment of additional HLTA and SEMH lead will help support	
7. Community Engagement and Community links (ACF) - Amy Feldwick	Report on Governor Hub ACF explained: a. On going process and still developing links with the Community but feel that things are progressing b. Key partnerships developing: • Pearl Exchange – normally support 18 -35 year olds but hoping to develop links to support out 6th Form and older students • Freewave Surf School – working with some of our Yr7's	

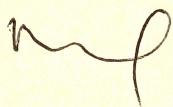
	who are struggling to get into school. This support is free of charge and could become regular • Great to see local business wanting to work with our school • Want to develop this further to help increase our reward store (linked to classchart points) c. Currently no 'Youth Worker' but should be up and running again after Easter as County recognise the need for early intervention d. Have met with local Councilors and meetings been very positive and they are keen to support the school. e. LM asked if there was much SEND support needed in the current Yr6 ...ACF confirmed similar to current Yr7. Sent out questionnaire early on to gauge where the support is needed and this is helping f. FP asked if new Yr7 is a full year group. DVW confirmed Yr7 is over subscribed but we need to be school of choice and not for who we aren't. ACF and HG set out clear expectations of support we can offer	
8. Behaviour strategy - Dom Wilkes, Claire Braund (CBR) and Gemma Wilderspin (GLW)	DVW explained that CBR and GLW have been appointed onto core SLT to increase capacity with a focus on behaviour a. Initially looking to tweak our Behaviour policy before Easter with more substantive changes at the end of the summer term. • Didn't want to introduce too many things at once • Changes need to be sustainable b. new initiatives • Ensuring all students are prepared with the necessary equipment each morning (can use positive points to buy equipment) • Being late to lessons will lead to a detention • Toilets • Lesson passes • Looking at 'single point' entry/exit at Stratton Road • Looking at sanction system – needs consistency	See confidential minutes See confidential minutes See confidential minutes
9. Health and Safety update from Michele Bacchus	H&S review and H&S/premises reports on Gov Hub. Points of note a. H&S Lead from Cornwall Council was very knowledgeable and helpful b. More green than red flagged items on the review report with 'Action plan' attached. Making good headway with these c. Accidents • In general County are pleased with us • Burns. d. Car parks being resurfaced in the summer	See confidential minutes

	e. H&S report - Incidents reported - Lot of off-site visits still taking place - Single point of entry. Students from Valley Road will use the path around the sports hall. Valley Road reception will be for visitors only.	
10. Headteacher's report. DVW USIP = Urgent School Improvement Plan RISE = Regional Improvement for Standards & Excellence	DVW explained that following a meeting with Justine Hocking (School Improvement Partner,) his report would take the format of the USIP Points of note: - It is a live document that SLT feed into - RISE. If a school has an area of concern, they offer support - DASHBOARD. There are nine priorities on the dashboard, and all have a RAG attached (Red/Amber/Green) - OFSTED report spoke about some areas being in their 'infancy'. We need to show progression in these areas - Dashboard will be updated Mid-May and shared at next FGB so that Governors can see where we are and what progressions have been made. - Staffing. Report shared with Governors once appointments have been completed - SEND review	See confidential minutes See confidential minutes See confidential minutes
11. Correspondence	- Lake District trip. - DVW explained that this was an annual trip Governors asked if open to all students. DVW confirmed a lot of students go but not sure if the Activity Centre could facilitate more. Governors asked DVW to check if it could be run twice to accommodate numbers if there was demand. - China trip – Governors asked for an update. - Policy ratification of: - Admissions Policy - Homework Policy - Feedback Policy	Governors ratified the trip <i>DVW to speak to Liz Harkness (HoD)</i> <i>MP confirmed spoken to Lead teacher who was going to re-look at accessibility.</i> <i>All policies on Gov Hub and ratified by FGB</i>
12. Minutes of Meeting – 11.12.2025 & Matters Arising	Part one minutes having been circulated were approved and signed as a true record. No matters Part two minutes having been circulated were approved and	Signed by MP Signed by MP

	signed as a true record. Page 3. Point 3il. Maths are also using White Rose and say it is going really well.	
13. Report from Committees	a. FSPC. ES confirmed nothing additional to report. b. SISC . Nothing to report not covered by agenda	
14. Report from the Chair	a. Governor visits • need to be arranged asap • Aim is one visit a term b. Governor training – please complete asap c. Both will be flagged by Governor Audit	MP to email Governors their training links again
15. Date of next meeting	09/07/2026	

Meeting finished at 6.45pm

Signed:



(Chair of FGB)

Date;

16/9/26

