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One and all

Headteacher: Mr Dominic Wilkes BSc (Hons) NPQH

BUDEHAVEN  
COMMUNITY SCHOOL

## 16 – 19 Guaranteed Bursary Fund/ Discretionary Awards 2021/22

### Application Form

#### **Application Process**

Eligibility will be determined via a formal application process. You must ensure that all questions on the application form are answered clearly and attach relevant supporting documents.

Please return your completed form and supporting evidence to Michelle Skipp, Sixth Form PSA, Budehaven Community School by **Friday, 17<sup>th</sup> September 2021**.

Budehaven Community School will process the information within 7 working days and will advise you, in writing, of the outcome.

All eligible payments will be subject to compliance with the Sixth Form Code of Conduct, Attendance Policy and adherence to subject work deadlines.

All bursary payments will be made directly into the student's personal nominated account, one month in arrears, and will be subject to the conditions laid down by the School.

Mid Year applications will be considered and applications are to be with Michelle Skipp by the 15<sup>th</sup> of each month, subject to funds being available.

Please ensure you have read and understood the Sixth Form Code of Conduct, Attendance Policy and are familiar with subject work deadlines before completing this form.

## **BUDEHAVEN COMMUNITY SCHOOL.**

### **16 – 19 Guaranteed Bursary Fund/ Discretionary Awards Application Form 2021/22**

Please complete all information in BLOCK capitals:

Surname:		Forename:	
Date of Birth:	Age at 31/8/2021	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Previous School (if not Budehaven):			
Home Address:			
Home Telephone Number:			
Student Mobile:		Student Email:	
Parent Mobile:		Parent Email:	

Please provide the student's banking details, where funds will be sent by BACS automatic transfer:

Account Holder's Name	
Bank Name:	
Sort Code:	
Account Number:	

#### **School Use Only:**

Received:	Number:	Purpose:	Awarded:
	Tutor Group:	Mandatory:	Discretionary:
Payment:			
Evidence Seen:	Q1-4	Q5-7	Q8
	Q9		Bank

## **Guaranteed Bursary Awards (£1,200)**

**Please answer Questions 1-4**

1. Are you a young person in care?	Yes	No
2. Are you a care leaver?	Yes	No
3. Are you a young person in receipt of income support?	Yes	No
4. Are you a disabled young person in receipt of employment and support allowance who are also in receipt of disability living allowance?	Yes	No

***If you have answered YES to any of the 4 questions, you do not need to complete any more of this form.***

***If you answered YES to question 3 or 4 please attach evidence of this with your application form.***

## **Discretionary Awards**

**Please answer Questions 5 – 7**

5. Did you receive a Bursary Award in 2010-21?	Yes	No
6. Do you or your parent/carer hold an NHS Tax Credit Exemption Certificate?	Yes	No
7. Are you eligible for free school meals?	Yes	No

***If you answered YES to Questions 6 or 7, please attach evidence of this with your application form.***

8. What is your household income? (Please complete)	£
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***Please supply evidence of your household income by way of***

- ***P60;***
- ***Receipt of Benefit Notification or***
- ***Tax Credit Award Notification or***
- ***Trading accounts or***
- ***Self Employed Income Notification.***